

**BUTTE SCHOOL DISTRICT NO. 1
BOARD OF TRUSTEES
REGULAR MEETING
December 18, 2023**

The Board of Trustees held a Regular Meeting on Monday, December 18, 2023 at 5:00 p.m. in the East Middle School Library with Chairperson Ann Boston presiding. Trustees present were Patti Hepola, Kathy Milodragovich, Tom Billteen and Susanne Dauenhauer. Trustees Joseph, Lee and Klobucar were absent. Also present were Judy Jonart, Superintendent, Karen Alley, Director of Human Resource and Kevin Patrick, Director of Business Affairs.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION

APPROVAL OF MINUTES

Item 3.1 – Special Board Meeting Minutes, November 20, 2023

Trustee Hepola made motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

Item 3.2 – Regular Board Meeting Minutes, November 20, 2023

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 3.3 – Special Board Meeting Minutes, November 27, 2023

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

Item 3.4 – Special Board Meeting Minutes, December 4, 2023

Trustee Hepola made motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

COMMUNICATIONS

Item 4.1 – Trustee Financial Statement Amendment

Kevin Patrick, Business Director, presented the amended Trustee Financial Statement to the Board of Trustees. Kevin explained the amendment was to fixed assets.

Item 4.2 – ESSR Update

Kevin Patrick, Business Director, presented the ESSR II recap to the Board of Trustees. Kevin stated the ESSR II ended September 30, 2023 and the District spent the money on salaries, benefits, supplies, property equipment, indirect costs, property services, purchased services and equipment. The updating of boilers and ventilations were some of the bigger items. ESSR III will be about 9.3M and the District has plans to replace boilers at West and Emerson elementary and controls at Hillcrest elementary. Trustee Billteen expressed his sentiments on how well the money was spent.

Item 4.3 – Health Trust Update

Kevin Patrick, Business Director, presented information regarding the Health Trust to the Board of Trustees. Kevin wanted to make clear that there are two different groups working on fact finding, those groups are the AA schools and the Montana School Board Association. Kevin stated the MTSBA Think Tank provided more information and that they are trying to bring the two groups together. Trustee Billteen stated that if you have the opportunity he encouraged everyone to listen to the recorded Think Tank as it has good information and it is good to be informed. Superintendent Jonart added that she meets with the AA Superintendents every week. They are working with Rob Watson, a SAM representative, and the January meeting is critical piece as they come together to assign committees and work on one trust. The AA Superintendents are behind consensus building.

Item 4.4 – Election Update

Kevin Patrick, Business Director, presented to the Board of Trustees the Election Update. Kevin wanted to make everyone aware the dates for the Trustee candidates to file for election. Trustees may file for election beginning Thursday, December 14, 2023 through Thursday, March 28, 2024. Kevin stated the County has agreed to run the election if needed and if that is decided we would have to bring that contract forward. There will be three positions open for the Board of Trustees and there may be an operating levy and tech levy. February 27, 2024 will be the call for the election and Kevin stated we can include the levies if the Board decides.

Item 4.5 – Public Comment on Items Not on Agenda

None.

CONSENT AGENDA

Item 5 – Consent Agenda Item 5.1 Approval of Claims, Budget Transfers, Revenue Reports, Travel Requests and Activity Fund Reports (October, November & December 2023)

Please transfer from the funds listed below into the		Transfers	
11/30/2023	PAYROLL CLEARING FUND	Debit	Credit
Account	Description		
7761.000.2120.30.000	101 - ELEM GENERAL FUND	\$ 1,536,732.08	
7761.000.2120.30.000	110 - ELEM TRANSPORTATION FUND	\$ 84,807.83	
7761.000.2120.30.000	112 - SCHOOL FOOD SERVICE FUND	\$ 86,235.61	
7761.000.2120.30.000	113 - ELEM TUITION FUND	\$ 22,859.47	
7761.000.2120.30.000	114 - ELEM RETIREMENT FUND	\$ 263,082.59	
7761.000.2120.30.000	117 - ELEM ADULT EDUCATION FUND	\$ 9,421.16	
7761.000.2120.30.000	119 - MEDICAID	\$ 30,965.46	
7761.000.2120.30.000	121 - ELEM SICK LEAVE RESERVE	\$ 626.33	
7761.000.2120.30.000	143 - RSVP GRT LOCAL FUNDS	\$ 281.43	
7761.000.2120.30.000	149 - RSVP	\$ 6,419.30	
7761.000.2120.30.000	153 - IDEA B 47-0840-7711	\$ 105,564.14	
7761.000.2120.30.000	155 - IDEA PRESCHOOL	\$ 2,937.97	
7761.000.2120.30.000	162 - 21ST CENTURY STATE GRANT	\$ 12,331.00	
7761.000.2120.30.000	189 - COBRA	\$ 1,648.56	
7761.000.2120.30.000	186 - PAYROLL CLEARING ACCOUNT		\$ 2,163,912.93
7761.000.2120.30.000	201 - H S GENERAL FUND	\$ 782,822.32	
7761.000.2120.30.000	210 - H S TRANSPORTATION FUND	\$ 43,339.54	
7761.000.2120.30.000	213 - HS TUITION	\$ 2,670.73	
7761.000.2120.30.000	214 - H S RETIREMENT FUND	\$ 121,920.40	
7761.000.2120.30.000	217 - H S ADULT EDUCATION FUND	\$ 4,713.02	
7761.000.2120.30.000	221 - H.S. SICK LEAVE RESERVE	\$ 439.59	
7761.000.2120.30.000	225 - AGGREGATE-INDIRECT COSTS	\$ 16,452.94	
7761.000.2120.30.000	231 - TITLE I	\$ 64,823.00	
7761.000.2120.30.000	238 - GRADUATION COACH	\$ 5,417.98	
7761.000.2120.30.000	239 - ESSER III	\$ 150,411.26	
7761.000.2120.30.000	241 - TITLE II - A TCHR TRAINING	\$ 27,617.32	
7761.000.2120.30.000	242 - TITLE IV, PART A - ATUDENT SUPPORT AND A	\$ 3,592.62	
7761.000.2120.30.000	244 - SCHOOLWIDE	\$ 42,246.51	
7761.000.2120.30.000	248 - ADULT BASIC ED (ABLE)	\$ 5,050.86	
7761.000.2120.30.000	268 - MT DIGITAL ACADEMY	\$ 2,437.10	
7761.000.2120.30.000	275 - ACTIVITY BUS SERVICE FUND	\$ 7,898.43	
7761.000.2120.30.000	282 - INTERLOCAL AGREEMENT FUND	\$ 5,073.47	
7761.000.2120.30.000	284 - H.S.CO-CURR ACTIVITIES FUND	\$ 8,454.34	
7761.000.2120.30.000	186 - PAYROLL CLEARING ACCOUNT		\$ 1,295,381.43

Please transfer from the funds listed below into the CLAIMS CLEARING		Transfers	
11/30/2023	FUND	Debit	Credit
Account	Description		
7761.000.2120.30.000	101 - ELEMENTARY GENERAL FUND	151,992.11	
7761.000.2120.30.000	110 - ELEMENTARY TRANSPORTATION FUND	13,285.10	
7761.000.2120.30.000	112 - SCHOOL FOOD SERVICE FUND	114,423.02	
7761.000.2120.30.000	117 - ELEM ADULT EDUCATION FUND	1,072.69	
7761.000.2120.30.000	119 - MEDICAID SPECIAL SERVICES	7,393.66	
7761.000.2120.30.000	123 - FLEX PLAN DISPURSEMENT/REIMBURSEMENT	504.50	
7761.000.2120.30.000	128 - ELEM TECHNOLOGY FUND	92,086.73	
7761.000.2120.30.000	130 - USDA NSLP SUPPLY CHAIN ASSISTANCE	8,618.93	
7761.000.2120.30.000	138 - CSCT	3,371.55	
7761.000.2120.30.000	143 - RSVP GRT LOCAL FUNDS	46.00	
7761.000.2120.30.000	149 - RSVP	587.47	
7761.000.2120.30.000	150 - ELEM DEBT SERVICE FUND	32,116.17	
7761.000.2120.30.000	153 - IDEA B	1,441.24	
7761.000.2120.30.000	189 - COBRA INSURANCE	6,676.17	
7761.000.2120.30.000	187 - CLAIMS CLEARING ACCOUNT		433,615.34
7761.000.2120.30.000	201 - HIGH SCHOOL GENERAL FUND	93,982.97	
7761.000.2120.30.000	210 - H S TRANSPORTATION FUND	6,543.36	
7761.000.2120.30.000	213 - H S TUITION FUND	1,800.00	
7761.000.2120.30.000	231 - TITLE I 47-1212-3111	16,500.00	
7761.000.2120.30.000	239 - ESSER III	466,842.08	
7761.000.2120.30.000	242 - TITLE IV, PART A - STUDENT SUPPORT AND ACADEMIC EN	17,038.60	
7761.000.2120.30.000	245 - CARL PERKINS 47-1212-8111	9,777.77	
7761.000.2120.30.000	248 - ADULT BASIC ED (ABLE) 47-1212-5611	1,522.50	
7761.000.2120.30.000	250 - H S DEBT SERVICE FUND	15,821.62	
7761.000.2120.30.000	270 - JOBS FOR MONTANA GRADUATES (JMG)	235.75	
7761.000.2120.30.000	284 - CO-CURR ACTIVITIES FUND	10,261.38	
7761.000.2120.30.000	187 - CLAIMS CLEARING ACCOUNT		640,326.03

DATE:	12/6/2023		
LETTER:	#3		
RE:	ADJUSTING JOURNAL ENTRIES RECAP Nov-23		
TO:	Brandy Garner Treasurer's Office Butte-Silver Bow County		
FROM:	Kevin Patrick Director of Business Affairs		
101 - Elem General	\$2,182.16		
187 - Claims	\$150.00		
201 - High General	\$150.00		
225 - Aggregate/Indirect Costs	\$2.08		
239 - ESSER	\$46,344.80		
261 - H.S. Building Rsrv	\$46,344.80		
TOTAL	\$95,173.84		
110 - Elem Transport	185.16		
112 - Food Services	0.23		
156 - Title VB	0.11		
187 - Claims	\$150.00		
201 - High General	\$1,124.06		
210 - High Transportation	\$91.19		
239 - ESSER III	\$46,344.80		
241 - Title II	\$1.79		
244 - Schoolwide	\$0.18		
261 - H.S. Building Rsrv	\$46,344.80		
999 - Warehouse	\$931.52		
TOTAL	\$95,173.84		

ACCOUNTS PAYABLE REIMBURSEMENTS			
Letter #5			
MONTH: NOVEMBER 2023			
DATE: 12/06/2023			
CLAIMS	ELEMENTARY	HIGH	TOTAL
	*****GENERAL FUND****		
			\$0.00
GENERAL FUND TOTAL	\$0.00	\$0.00	\$0.00
	*****MEDICAID****		
			\$0.00
			\$0.00
			\$0.00
MEDICAID TOTAL	\$0.00	\$0.00	\$0.00
	*****TRANSPORTATION****		
			\$0.00
			\$0.00
			\$0.00
TRANSPORTATION TOTAL	\$0.00	\$0.00	\$0.00
	*****FOOD SERVICES****		
FOOD SERVICE TOTAL	\$0.00	\$0.00	\$0.00
	*****FEDERALS****		
			\$0.00
			\$0.00
FEDERAL TOTAL	\$0.00	\$0.00	\$0.00
TOTAL REIMBURSEMENTS	\$0.00	\$0.00	\$0.00

NOTE: A complete and detailed listing of the Payroll and Claims Warrants, Budget Transfers and Revenue Reports is on file in the Clerk's Office and by the reference is made part of these minutes.

- **Student Activity Fund Report from East Middle School (November & December 2023)**

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

PERSONNEL

Item 6.1 - PAR

Karen Alley, Director of Human Resource presented the following PAR to the Board for approval.

Butte School District No.1

Personnel Action Report

Regular Board Meeting December 18, 2023

Certified Personnel

Leave Request

Steve Watson	1/3/2023-2/8/2024	4th Grade Teacher, Emerson
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Classified Personnel

Appointment:

Marvin Mongar	01/03/24	Engineer, BHS
Chester Richey	01/03/24	Substitute Engineer, District
Geri Rosin	01/03/24	Cleaner, District
Cindy Sorch	01/03/24	Food Service, EMS

Supplemental Personnel

Appointment:

Sally Bardsley	01/03/24	Substitute Teacher, District
Julie Becker	01/03/24	Substitute Teacher, District
Tricia Dean	12/19/23	GAC East Middle School
Chris Mindt	01/03/24	Substitute Teacher, District
Brandon Robinson	12/19/23	Volunteer Elementary Sports Coach
Brandon Rubertus	01/03/24	Substitute Teacher, District

Resignation:

Cindy McOmber	12/11/23	Special Ed- Monitor BHS
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Removal

Susie Hogart	12/19/23	Substitute Teacher District
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Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carried unanimously.

NEW BUSINESS ITEMS

Item 7.1 – Approval of the ARP Update

Judy Jonart, Superintendent, presented the following American Relief Plan (ARP) update to the Board of Trustees for approval.

ARP Update

BUTTE SCHOOL DISTRICT

Priority 1: Health and Safety

- ▶ The Butte School District priority is to implement a comprehensive plan that focuses on the health and safety of our students, families and staff. This plan includes strategies to address the physical, mental, social, emotional health and safety of our entire educational community.
 - ▶ Hire additional staff to meet the physical and social/emotional needs of all students and staff.
 - ▶ Provide materials and supplies needed to keep all schools, classrooms safe and healthy learning environments.
 - ▶ Partner with Southwest Montana Community Health Center to offer school based clinics
 - ▶ Contract Yellowstone Boys and Girls and Western Montana Health to offer CSCT
 - ▶ Tier II specialist added to implement evidenced based curriculum to support social and emotional needs of students.

Priority 2 Academic Plan

- ▶ The Butte School District priority is to establish a comprehensive academic plan that is soundly reflective of our dedication to providing all students with an opportunity to meet or exceed proficiency in all content standards and address the needs of students who have been impacted by COVID -19.
 - ▶ Reduced Class Size Teachers
 - ▶ Reading Math Teachers
 - ▶ Instructional Supplies ELA/Math curriculum programs, intervention materials
 - ▶ Early Childhood Literacy
 - ▶ Comprehensive Assessment Plan Includes Screening/Diagnostic/Summative and progress monitoring.
 - ▶ Professional Development designed and developed based on student performance and staff needs.

Priority 3 Prevention Mitigation

- ▶ The Butte School District has determined that one of the three priorities to ensuring the continuity of services is to implement a variety of prevention and mitigation strategies that will ensure continuity of services.
 - ▶ Enhance WAN/LAN in order to utilize online instructional materials including hardware/software acquisition
 - ▶ Increase technology support staff
 - ▶ PPE supplies and equipment to prevent the spread of disease
 - ▶ Facility upgrades to include HVAC, control systems, bathrooms including classroom sinks and faucets, flooring.
 - ▶ Complete the necessary upgrades to playgrounds in an effort to make outdoor areas a safe and healthy environment in an effort to prevent the spread of disease.
 - ▶ Professional ongoing training for staff.

Goals

Academic

Butte School District will increase mathematics and ELA proficiency by 2% among all disaggregated groups for all 3-8 students as assessed by the State assessment.

2% annual increase in Math and ELA proficiency and college readiness levels for high school students as assessed by the ACT.

Health And Safety

100% of all facility upgrades, and supply acquisitions will be completed by Fall of 2024.

Student Health

100% of all k-12 students have equitable access to physical, mental and social/emotional support services by Fall of 2024

100% of all schools will utilize a multi-tiered system of support that address the unique needs of all students in all disaggregated areas.

Stakeholders

- ▶ The Butte School District will continue to consult with a wide variety of stakeholders when reviewing and updating the plan.

- ▶ Parents
- ▶ Teachers
- ▶ Staff
- ▶ Local Bargaining Groups
- ▶ County Health Department
- ▶ Butte Community Agencies
- ▶ Community

- ▶ The Butte School District will continue to use the following methods to solicit input.

- ▶ Public Meetings
- ▶ Website
- ▶ Media
- ▶ Emails
- ▶ Surveys

Coordination of Funds

- ▶ **The Butte School District will coordinate other federal funds with ARP funds in an effort to most effectively use funds to address student needs. The federal programs include:**
 - ▶ ESEA Title I School Improvement and Section A targeted school improvement funds
 - ▶ Title I, Part D, Subpart 1 of the ESEA (Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At Risk)
 - ▶ Title II, Part A of the ESEA (Supporting Effective Instruction)
 - ▶ Title IV, Part A of the ESEA (Student Support and Academic Enrichment Grants)
 - ▶ Title IV, Part B of the ESEA (21st Century Community Learning Centers)
 - ▶ McKinney-Vento Education for Homeless Children and Youth Program and section 2001(b)(1) of the ARP Act
 - ▶ IDEA, Part B (Coordinated Early Intervening Services)

Strategies used in Creating Safe and Healthy Learning Environments

Students

- Mental health supports
- Social emotional learning
- Academic support
- Extended learning/enrichment
- Hiring new staff and avoiding layoffs
- Meeting the nutritional needs of underserved students.
- Locating absent students and re-engaging disconnected youth

Facilities

- Training and professional development for staff and minimizing the spread of infectious diseases
- Purchasing supplies to sanitize and clean the facilities
- School facility repairs and improvements to enable operation of schools to reduce virus transmission.
- Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems.
- Make needed upgrades to outside playgrounds in an effort to improve the quality of outdoor areas to meet the health and safety of the students.

Addressing Learning Loss

- Early Childhood Literacy
- Evidenced-based curriculum
- In-school acceleration
- Afterschool and summer programs
- Administering and using high-quality assessments to assist educators in meeting students' academic needs, including through differentiating instruction.
- Tracking student attendance and improving student engagement provided by the school.
- Access to advanced coursework, dual enrollment.

Supporting the Educator Workforce

- ▶ Additional pay for additional work
- ▶ Class-size reduction
- ▶ Technology to support learning.
- ▶ Staffing additional physical and mental health support staff.
- ▶ Substitute Wages
- ▶ 22 FTE Supported by ESSER Funds
- ▶ 2023 & 2024 Staff Retention Payment

Monitoring ESSER Program

- ▶ Data collected to monitor ESSER Programs
 - ▶ Enrollment Afterschool and summer programs
 - ▶ Formative, screening, summative progress monitoring student assessments
 - ▶ Chronic absenteeism
 - ▶ Access to high-quality educators
 - ▶ Access to mental health and nursing staff
 - ▶ Staff Student, parent, or educator surveys
 - ▶ Early Warning System
 - ▶ Butte School District Self-survey Assessment
 - ▶ Financial Audits

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

Item 7.2 – Approval of Board Goals

Judy Jonart, Superintendent, presented the following proposed Board Goals to the Board of Trustees for approval.

PROPOSED 2023-2024 BOARD GOALS

1. Charter school grant application and if accepted by the State of Montana, Butte School District #1 will implement a Charter school.
2. The Butte School District Board of Trustees will support the efforts of a health trust as it relates to House Bill 332.
3. Enhance technology resources in an effort to address learning loss and enhance instructional practices to meet the needs of all students.
4. To address learning loss for all students the district will offer extended learning Summer School/Afterschool Programs for all K-12 students during the 2022, 2023, and 2024 school years.
5. Provide the necessary personnel to support individual needs of all K-12 students in an effort to address learning loss
6. To implement all health actions to minimize the spread of infection.
7. Continued upgrades to all district facilities to enhance the safety and health of all students, staff, and families.

Trustee Hepola made motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

Item 7.3 – Approval to Solicit a Request for Proposal to Upgrade Network Cabling – Elementary Schools

Judy Jonart, Superintendent, requested approval to go to bid for the Network Cabling. Judy explained the cabling in our elementary schools, especially the labs need attention. The band width has been increased but has been very slow due to wiring. Judy stated we would only go forward if we received the ERATE funding as that would be and 80% discount.

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 7.4 – Approval of Firearm Safety Class

Judy Jonart, Superintendent, reviewed the documentation regarding the Firearm Safety class with legal counsel. The findings were the Board would have substantial risk if something happened in the classroom and the gun free insurance could become void if we go against policy.

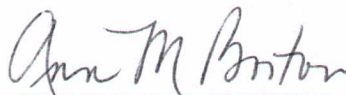
Trustee Billteen made motion to deny, second by Trustee Hepola. Motion was unanimously denied.

ADJOURNMENT

There being no further business to come before the Board, Trustee Hepola moved to adjourn, second by Trustee Lee. Motion carried unanimously. Chairperson Boston adjourned the meeting at 5:45 p.m.



District Clerk/
mke



Chairwoman of Board of Trustees